

TimeWise from **Synchronology** is a fully integrated, web-based time and resource management software solution. TimeWise allows you to manage time, people, leave, expenses, projects and contracts all in one seamless, real-time view.



The Business Problem

Many of our customers tell us that they constantly struggle to accurately and efficiently allocate the right person, at the right time, to the right project or contract task. Trying to manually manage the schedules of teams of busy professionals in calendars, spreadsheets and project management tools is not easy; all too often precious resources can get overloaded with work whilst others get 'left on the bench' because you don't have the complete and **up-to-date** picture.

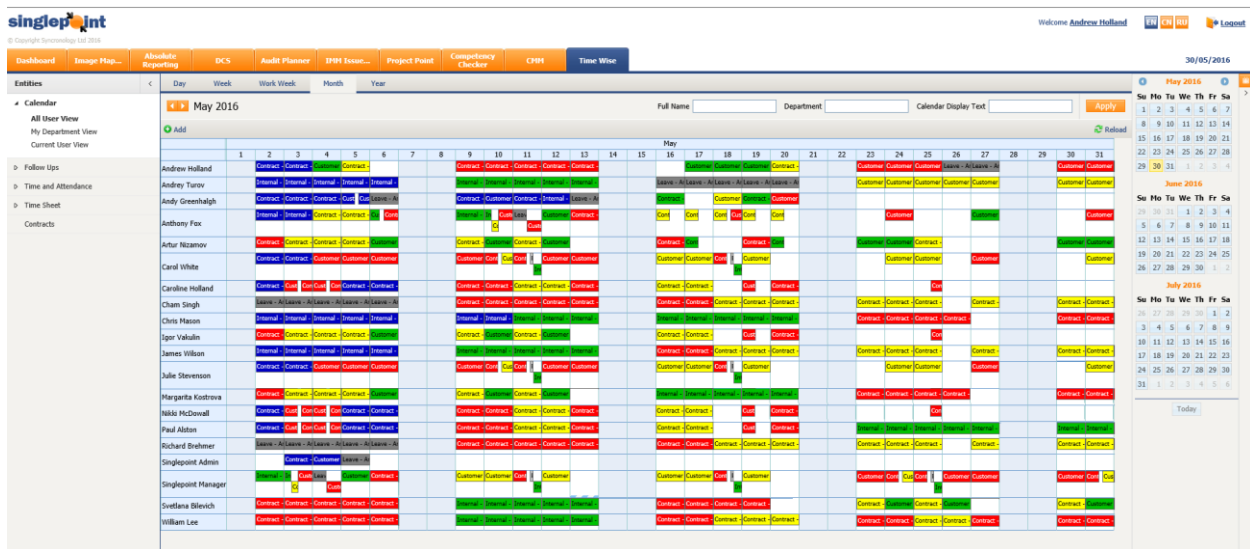
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In addition, manually tracking billable hours and project progress is time consuming, often inaccurate and sometimes done well after the work has been completed which ultimately delays invoicing and of course payment.

Producing management reports in this environment is equally challenging; time intensive manual reporting routines produce data that is usually out of date and offers you only limited value.

The Solution

For many years now, we have been delivering solutions to a variety of industries through our web based software tool, Singlepoint. At the heart of Singlepoint is an extremely powerful workflow design engine. We have developed an 'eCalendar' workflow control, and this allows us to assemble the entire picture – time, people, competencies, contracts, projects – all wrapped up in your business rules through the workflow design platform.



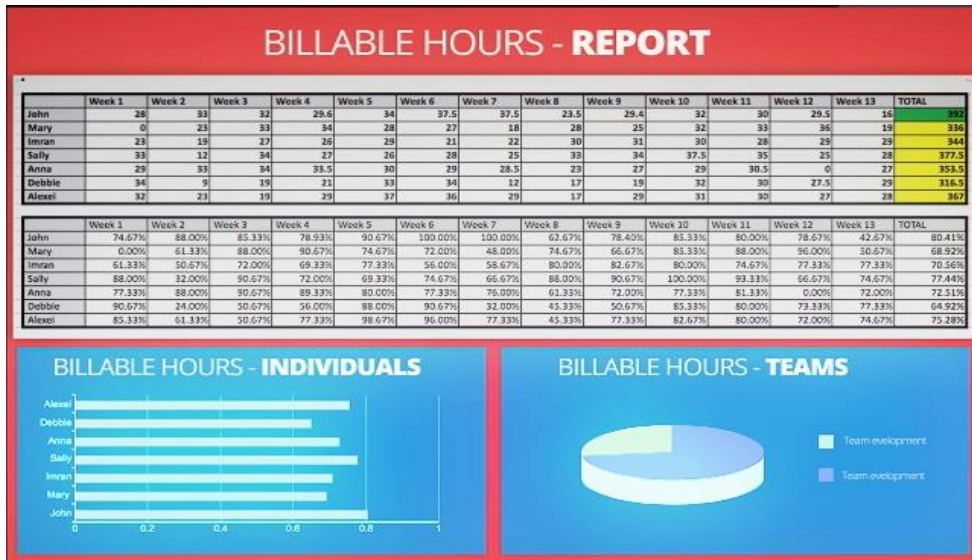
For example, a requirement comes along to assign a consultant or engineer to a day-long task and the customer requests a specific date. TimeWise allows you to see at a glance which of your people are available – you make a provisional booking until the customer firms it up, at which time it becomes confirmed – the colour coding allows you to quickly see which bookings are confirmed and which are not, allowing you to release dates in time to sell the resource to someone else or to use the resource more effectively.

We can track your peoples' skills and competency levels, so if your planners need to quickly identify those resources that are available and qualified, then Singlepoint and TimeWise is the perfect tool.

Contract details can be stored in TimeWise, and when a booking is made, your planners can link it to the correct contract. Reserved hours can then be allocated to the project, and once the booking is completed your consultant / engineers can complete the booking, upload reports, supporting documents, submit expenses and even complete their timesheet automatically.

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The TimeWise Smartphone app allows the user to remotely complete a booking, updating the status of the event in the system which can instantly trigger billing and of course update the user's availability for another booking.



TimeWise comes fully integrated into our management reporting dashboard tool called Radar. Radar allows you to access your key data in real time and to manipulate the views of that data on the fly, giving you limitless visibility into your KPI's such as resource productivity, billable hours data, contract / project hours burndown, etc.

TimeWise is just one of the family of powerful modules available in Singlepoint and they come ready-integrated into each other. Singlepoint has tools for managing customer complaints and issues, document control, training records and competencies, project management and many more. All Singlepoint modules are built on a powerful workflow engine and therefore we have limitless flexibility to craft a solution that perfectly suits your business.

For more information on TimeWise watch the video on YouTube

<https://www.youtube.com/watch?v=zVju9MroB4w&feature=youtu.be>

Call or email now to arrange a free on-site or web-based demonstration with one of our consultants.

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Be wise, be TimeWise

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